DDA SUBJECT FILE COPY

ROUTING AND TRANSMITTAL SLIP		Date 9	Date 9/12		
T0: (Name, office symbol, n building, Agency/Post)	oom number,		Initials	Date	
1. EX ANDDA			co	EC 10	
2. ADDA			X	190	
3. DOA DIE	<b>1</b> 4 DEC 1987	•	(Brin		
. 0/OL			\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		
5.					
Action	File	Note	and Retur		
Approval	For Clearance		Per Conversation		
As Requested	For Correction		Prepare Reply		
Circulate	For Your Information		See Me		
Comment	Investigate		Signature		
Coordination	Justify	1 1 3 3 3 3 3 3	- Cognature		
3-1/2:-	reporting		_		
	Jelu-				
DO NOT use this form as	a RECORD of approvals, parances, and similar actions	concurr	ences, dis	<b>iposais</b> ,	
FROM: (Name, org. symbol, A					
	gency/Post)	R	m No.—B	Ida	

Clearances, and similar actions

OM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

1-102

\$\text{2 U.s. GPO: 1986-491-247/40012}}

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by \$5A
FPMR (41 CFR) 101-11.206

45-8

9 December 1987

NOTE FOR: Director of Logistics

John,

I am extremely concerned that the recent inspection of the cafeteria is going to get blown all out of proportion. For example, the so called mice in the cafeteria was, in fact, a pet white mouse which was in a box. One employee brought the mouse to give to another employee and brought the box into the ladies room rather than leave it in the car because it was extremely cold. We do not have mice in the cafeteria! There were some leaky faucets and things that needed to be corrected and, in fact, have already been corrected. The cafeteria has been reinspected and received a passing score.

This incident has caused a great deal of concern on my part. I will be shortly forwarding a proposal to take a more active interest in the cafeteria, notwithstanding the fact that this is GSA's responsibility.

STAT

Chief, Facilities Management Division